



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Marianne Hesketh, Corporate Director Communities	Councillor David Henderson, Resources Portfolio Holder and Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder	6 April 2023

Procurement of essential repairs to 3G Pitch 2 at Thornton Leisure Centre

1. Purpose of report

- 1.1 To agree the procurement of essential repairs to 3G Pitch 2, Thornton Leisure Centre under an exemption from the contract procedure rules funded by the Leisure Management Reserve.

2. Outcomes

- 2.1 Leisure facilities that will both attract and retain new and existing customers by improving the quality of the customer experience and customer satisfaction.

3. Recommendations

- 3.1 That a repair to 3G Pitch 2 is carried out costing £6,995 funded from the Leisure Management Reserve.
- 3.2 That approval is given by the Resources Portfolio Holder to allow the procurement under exemptions to contract procedures, contained within the Financial Regulations and Financial Procedure Rules on the grounds that: "the goods, works or services are of a specialised nature carried out by only one or a limited number of firms with no reasonably satisfactory alternatives available."

4. Background

- 4.1** The council is working closely with Fylde Coast YMCA with the aim of reducing the operational subsidy. It is vital that we are able to support Fylde Coast YMCA to maintain their operations in order to maximise usage and income.
- 4.2** Owing to damage to the surface of the 3G Pitch 2 at Thornton Leisure Centre, use has had to be suspended.

5. Key issues and proposals

- 5.1** As part of the smooth running of the centres, there is a need to repair Pitch 2, one of the 3G facilities at Thornton Leisure Centre at a cost of £6,995.
- 5.2** There are two 3G five-a-side pitches at Thornton Leisure Centre. Pitch 1 was replaced in 2020 and a minor repair was conducted at this time to Pitch 2. A further area of Pitch 2 now needs repair and use of the pitch has been suspended. Demand over the winter has been exceptional and this pitch has been generating income of approximately £600 per week. The closure is therefore having a detrimental financial impact on income at the centre and a negative impact on customer experience. The YMCA have assessed the repairs required and are in a position to agree the procurement of the works.
- 5.3** The Fylde Coast YMCA's procurement process is to contact three suppliers whenever possible to secure best value. Occasionally they reduce from three suppliers to two when there is a particular reason such as the ability to source three specialist quotes. In the case of 3G pitch repairs this is a specialised market with a limited number of contractors able to conduct the work. The YMCA contacted two suppliers asking for prices. One contractor failed to show for appointments and one provided a quote. The contractor that responded was the contractor that replaced Pitch 1 and carried out a repair to Pitch 2 in 2020. Fylde Coast YMCA were satisfied with the quality of the works conducted. SIS Pitches Ltd is the contractor chosen by the YMCA to conduct the works.
- 5.4** Without these urgent repairs, replacements and upgrades service quality will be reduced and the leisure centres will be unable to perform to their maximum capacity which will directly impact on income levels and will make it challenging for Fylde Coast YMCA to meet subsidy reduction targets.

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following Executive Function delegated to the Leisure and Culture Portfolio Holder (as set out in Part 3.03 of the Council's Constitution): "To consider matters relating to sport and recreation including sports facilities (apart

from playing fields), swimming centres, riverside and marine facilities for leisure pursuits and other leisure and cultural services.”

- 6.2** The matters referred to in this report are considered under the following Executive Function delegated to the Resources Portfolio Holder (as set out in Part 3.03 of the Council’s Constitution): “To consider departures from the Rules relating to financial and contractual matters if appropriate”.

Financial and legal implications	
Finance	The total cost of the repair is estimated at £6,995 (excluding VAT) and can be met from the Leisure Management Reserve.
Legal	The procurement complies with the Council’s Financial Regulations and Financial Procedure Rules on Contract Procedures.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	✓

risks/implications	✓ / x
asset management	✓
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a ‘privacy impact assessment (PIA)’ is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None